



TRAINING

THE INDISPENSABLE ADMINISTRATIVE ASSISTANT

IS YOUR OFFICE RUN LIKE A WELL-OILED MACHINE? KEEP YOUR OFFICE RUNNING AT PEAK EFFICIENCY BY INVESTING IN YOUR ADMINISTRATIVE TEAM. THIS IS THE ADMINISTRATIVE, EXECUTIVE ASSISTANT AND OFFICE MANAGER'S EVENT YOU CANNOT AFFORD TO MISS.

WED., NOV. 1, 2017 BEAU RIVAGE BILOXI MS

REGISTER TODAY

MEMBERS \$199

NON-MEMBERS \$249

**COMMUNICATIONS DNA
STRESS MANAGEMENT
NAVIGATING A MULTI-GENERATIONAL
WORKFORCE
MANAGING MULTIPLE PRIORITIES**



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