

MINUTES

Board of Directors Meeting

Southeastern Association of Community Action Agencies

Sea Trail Golf Resort

Sunset Beach, NC

May 10, 2016

The May 10, 2016 Southeastern Association of Community Action Agencies Board of Directors meeting was called to order by President Ricky Baker at 10:00 a.m.

ROLL CALL: The roll was called by Brenda Fox, Secretary of the Board. A quorum was not declared.

PRESENT: Ron Gilbert, Ricky Baker, Brenda Fox, Kim Embrey-Hill, Darrell Shouse, Paul Dole, Mike Buckles, Bryan Duncan, Belva Dorsey, E. Marie Watson, Paula Dickson, Walter Fleming and Management Consultant Sharon Goodson and guest Kevin Martin was present.

MINUTES: Minutes from the previous meeting were reviewed. The minutes are to be presented at the next full meeting of the Board for approval.

DISCUSSION: Rick Baker began the discussion regarding lack of participation. Rick will contact each State Association President and request an appointment of three individuals capable of attendance at meetings.

FINANCE REPORT: Belva Dorsey presented Profit & Loss statement, Balance Sheet, Reconciliation Summary and Membership Due summary. Further discussion regarding flow of financials, all payments are to be directed to the Management Consultant office who will record, track and forward to Treasurers office.

EXECUTIVE COMMITTEE: Executive Committee met with Sharon Goodson on May 09, 2016 to finalize Management Contract. Recommendation that fee to remain at \$60,000 annually. Rick Baker noted an agreement between the committee and management consultant yielding the need for the formation of an Ad Hoc committee to work with Sharon to pursue foundation monies.

EDUCATION: Paul Dole announced plans to get one training module on line by end of next year. IT meeting to be held at annual conference to further this project.

ELECTION: Mike Buckles announced election of officers was to take place this year. Interested parties should submit their intention to run for an office in writing no later than June 24, 2016. Ballots will be mailed July 08, 2016 with a deadline of return August 10, 2016. The Board meeting will be held on Wednesday Sept 14, 2016 and results of the ballots will be tallied and presented at that time.

Discussion Items:

- Bryan Duncan noted this was to be his last meeting.
- Ron Gilbert announced Alabama's annual meeting is to be held next week in Orange Beach.
- Sharon Goodson presented new website.
- Rick Baker distributed results of Organizational Planning session.
- Rick Baker suggested revision of By Laws to address conference call participation.
- Next meeting to be held in Savannah Georgia on July 18 and 19, 2016.

There being no further business, the meeting was adjourned at 11 a.m.

Respectfully submitted,

Brenda L. Fox, Secretary

SEACAA Board of Directors

SEACAA Meeting Notes